



SPRINGWELL LEARNING COMMUNITY LINCOLNSHIRE

Coronavirus Annexe - written March 2020

Preventing the spread of Coronavirus in school – while open as usual

- If staff, young people or children become unwell on site with a new, continuous cough or a high temperature they will be sent home.
- Regularly touched objects and surfaces will be cleaned and disinfected more often than usual using your standard cleaning products. Head of School will ensure that this is done, using any appropriate staff.
- Young children will be supervised to ensure they wash their hands for 20 seconds more often than usual with soap and water or hand sanitiser and catch coughs and sneezes in tissues
- All children will take part in PSHE about hand washing and hygiene, and class teachers and TAs will ensure that they are following these guidelines.

Preventing the spread of Coronavirus in school – while operating emergency childcare provision

- Staff and students will wear clean clothes for each day.
- Staff and students will be asked to remove jewellery before coming to school, will tie hair back.
- Staff and students will be asked to wash hands thoroughly when leaving home.
- The school doors will be propped open at the start of the day so that staff and students arriving do not need to touch any door handles.
- Staff and students will be instructed to take their temperature on arrival. Anyone with a temperature over 37.7 will be asked to go home immediately.
- Staff and students will be instructed to wash their hands properly on arrival to school.
- Staff and students will be instructed to maintain social distancing as much as is possible. Activities will be planned with this in mind. Classrooms will be set up with minimal resources so that they can be cleaned effectively; every student will have their own station and equipment at appropriate spaces; lunch time routines will be planned so that social distancing can be maintained; staff and students will wash their hands and wipe down surfaces regularly throughout the day.
- Staff and students will wash their hands before leaving school at the end of the day.
- Staff will be given the opportunity to shower on site before leaving the school.
- Guidance will be issued to staff regarding cleaning clothes and showering immediately on return home.

Managing behaviour during emergency childcare provision

- The contract for parents makes clear that this is emergency childcare, not education in an AP setting, and as such we do not expect staff to have to use physical restraint to manage behaviour.
- Students will be risk assessed before being accepted in to emergency childcare provision. If there is a high risk of biting or spitting, or if we feel that we would be unable to manage a student without the use of team teach techniques, we will consider alternative provision for that student, or will not offer them a place.



SPRINGWELL LEARNING COMMUNITY LINCOLNSHIRE

- If students do not follow our expectations, particularly those around social distancing, parents/carers will be asked to collect and the child will no longer have a place in our emergency childcare provision.
- **Staff are not expected to use physical restraint during this time. Instead, staff will be instructed to remove themselves and other students from the room if de-escalation has not worked.**

If someone develops symptoms on site

- If anyone becomes unwell with a new, continuous cough or a high temperature they will be sent home and advised to follow the staying at home guidance.
- If a child is awaiting collection, they will be moved to a room where they can be isolated behind a closed door. We will be mindful of individual children's needs – for example it would not be appropriate for younger children to be alone without adult supervision – and of how social distancing can be maintained if an adult does have to wait with a child. A window will be opened for ventilation.
- If students need to go to the bathroom while waiting to be collected, the bathroom will be closed to others after they have used it. The bathroom will be cleaned and disinfected using standard cleaning products before being used by anyone else.
- If a member of staff has helped someone who was taken unwell with a new, continuous cough or a high temperature, they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell.

Contract for parents using Springwell Emergency Childcare Provision

We are able to open our Lincoln school from 10am – 2pm daily. This provision is only for the children of parents and carers whose work is critical to the fight against Covid-19, and who have absolutely nowhere else to be cared for. The government's advice is clear: if at all possible, children should not go to school. We are proud to be able to offer help to these critical workers.

If parents want to make use of this emergency childcare provision, they and their children must accept the following rules. These are in place to protect the health and lives of everyone coming into school during this difficult time.

- This is emergency childcare, not Alternative Provision Education. We will not be providing any education, and we will not have enough staff to manage students who display challenging behaviour. There will be no expectation that students do any work, or participate in any activity. There is an expectation that students behave appropriately.
- Students do not need to wear uniform. They do need to wear clean clothes each day, which should be washed immediately when they return home. They must wear clothes that are appropriate for outside play in all weathers.
- Students must not bring any personal items, including phones, into school. This is to reduce the number of potential surfaces that could bring the virus into school.
- Students must wash their hands when entering the building, and will have their temperature taken. If they have a temperature, the taxi will take them straight home.
- Students must adhere to social distancing rules throughout the day. They will have individual work stations set up 2m apart from each other, with individual equipment for each work station. They must not use equipment from other students' work stations. They will sit on separate tables for lunch and snack.



SPRINGWELL LEARNING COMMUNITY LINCOLNSHIRE

- Students must adhere to cleanliness protocols throughout the day. They will wash their hands regularly, and wipe down surfaces in their work area regularly.
- Students must follow all instructions from staff during the day. Students must not engage in dangerous or risky behaviour. In particular, students must not spit, come close to other students, etc.
- If students develop symptoms during the day they will be placed in a room on their own, with a book or ipad, and we will call your emergency contact person immediately.
- Parents/carers must be able to leave work themselves to collect in an emergency, such as their child developing symptoms, or behaving in ways which risk the health and safety of other students and staff. If parents cannot take calls, or leave work themselves they must provide an emergency contact who can do so.
 - Telephone number that will reach parent/carer in an emergency

 - Name and contact number of alternative emergency contact person if parent cannot always be reached

These rules are in place to protect the health and lives of our staff and students. If families and/or students do not adhere to these rules, we will remove the offer of emergency childcare immediately.